

BISHOPTHORPE PARISH COUNCIL

Clerk: Mrs C Godfrey
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Bishopthorpe Village Hall
Main Street
Bishopthorpe
YO23 2RB

25 January 2021

To all members of the Parish Council

You are hereby summoned to attend a virtual meeting of Bishopthorpe Parish Council (on Zoom), on **Tuesday 24th November 2020** for the purpose of transacting the business as detailed in the following agenda.

To all members of the Public

You may join the meeting from the following link:

<https://us02web.zoom.us/j/84801809706?pwd=b2E0U21XUWFwTW1PWkLM3MvM29xUT09>

Meeting ID: 848 0180 9706

Passcode: 206963

Or by phone on one of the following numbers:

0203 901 7895 United Kingdom

or

0131 460 1196 United Kingdom



Clerk, Bishopthorpe Parish Council

BISHOPTHORPE PARISH COUNCIL

AGENDA

The next meeting of the Parish Council will be held by virtual media (Zoom) on Tuesday 24th November 2020.

The Planning Committee – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 20th October 2020.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **1 Ferry Lane.** Crown reduce Horse Chestnut tree by 20%; crown clean one Lime tree, remove lower branches from one Lime tree – protected by Tree Preservation Order number 7/1980. 20/02023/Tree Preservation Order.
- 5.1.2 **Kinellan, 33 Acaster Lane.** Two storey side and rear extension and part conversion of existing garage into living accommodation. 20/02107/FUL
- 5.1.3 **9 Newlands Road.** Crown reduce Oak Tree by 20% and thin by 15%; crown reduce Ash Tree by 30% protected by Tree Preservation Order Number 7/1991. 20/02192/Tree Preservation Order
- 5.1.4 **Pickersgill Consultancy & Planning, Garth Mews, Sim Balk Lane.** Internal and external alterations in conjunction with change of use from offices to dwelling house and including single storey front and rear extensions, reconfiguration of existing internal walls and erection of detached garage. 20/02139/LBC
- 5.1.5 **Pickersgill Consultancy & Planning, Garth Mews, Sim Balk Lane.** Change of use from E (office) to C3 (dwelling house), including single storey front and rear extensions and erection of detached garage. 20/02150/FUL
- 5.1.6 **35 Keble Park South.** Single storey rear extension; re-roof existing rear extension and partial conversion of garage into habitable space. 20/02181/FUL

5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **Lyndhurst, 27 Sim Balk Lane.** Single storey rear extension, alterations to entrance on front elevation, dormer to rear, three rooflights and replacement windows throughout. 20/01580/FUL. (No objection) Approved
- 5.2.2 **The Orchard, 21 Main Street.** Erection of detached open garage. 20/01712/FUL. (No objection) Approved
- 5.2.3 **22 Myrtle Avenue.** Two storey side and single storey rear extensions following demolition of garage. 20/1599/FUL. (No objection) Approved

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- 5.2.4 **Bracken Lodge, 10 Main Street.** Re-pollard willow tree one metre below old pollard heads – tree works in a Conservation Area. 20/01908/Tree Conservation Area. **No Objection** Approved
- 5.2.5 **47 Keble Park South.** Extension and alterations to existing flat roofed two storey side projection to extend this forward and put a pitched roof over the flat roof, single storey front extensions and 2.2m high wall to link house to the existing garage. 20/01680/FUL. **No objection** Approved
- 5.2.6 **10 School Lane.** Single storey front extension. 20/1709/FUL **(No Objection)** Approved
- 5.2.7 **Barbank House, 1 Croft Court.** Re-pollard willow tree one metre below old pollard heads – tree works in a conservation Area. 20/01911/Tree Conservation Area. **(No Objection)** Approved
- 5.2.8 **5 Acaster Lane.** Crown lift Sycamore up to six metres from ground level – protected by Tree Preservation Order – number 7/1980. 20/01935/Tree Preservation Order. **(No Objection).** Approved
- 5.2.9 **The Palace, Bishopthorpe Road.** Pollard two willow trees at five metres; prune formative oak tree in a Conservation Area. 20/01892/Tree Conservation Area. **(No Objection).** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 ‘Thinking of York from the Villages’ – update Cllr. George

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Grabowski
- 6.1.2 Caretaker’s Contract – update Cllr. Grabowski
- 6.1.3 Heating system overhaul – update Cllr Mrs Thornton
- 6.1.4 Front door key return request – update
- 6.1.5 Annual one-day closure of car park

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Email from Perry Chopra of iRama World
- 6.2.3 Cricket scoreboard box

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Resignation of Internal Auditor

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly park inspection update
- 6.5.2 Quotes for additional loose-fill – update Cllr. Harrison

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Mrs Green
- 6.7.2 Email from Omega Befriending Services

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6.8 Web Page Management

- 6.8.1 Monthly Report – Cllr. Mrs Conley
- 6.8.2 Parish Council web site construction – update

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Mrs Conley

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Mrs Conley
- 6.10.2 Invitation to public event (on the 4th November via zoom) for the Bishopthorpe flood alleviation scheme & query regarding signage sites (emailed to all 26/10)

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Mrs Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (TBC)	0.00
Monthly direct debit to E-On Village Hall Electricity	100.85
Monthly direct debit to E-On Village Hall Gas	203.00
The Renewable Energy Co. Vernon House Electricity	50.24

Total Amount paid

£354.09

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- (2021 Desk Diary £10.99, Replacement colour cartridges £24.00)	34.99
Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses – hand sanitisers	5.67
Carol Henk – Sports Pavilion cleaning	150.00
Carol Henk – Sports Pavilion cleaning expenses	0.00
Andrew's Garden Services – cut lawns in Play Area 11/7 to 29/9	460.00
Sports Turf Services Ltd – Grass cuts to Ferry Lane sports field	268.80
Yorkshire Plumbing Ltd – leak at Sports Pavilion	240.99
YLCA – Course fees 11/8/20 Planning System Cllr. George	22.50
Refund of allotment fee (paid twice) to Sarah Mason	14.00
Allied Westminster – Village Hall annual insurance	1,972.56
YLCA – Course fees 22/10 Planning Cllr. Mrs Green	22.50
Dennis King Electrical Ltd – PAT testing of Sports Pavilion	164.10
Business Stream – water charges for Acaster Lane allotments	0.50
Backhouse Environmental Services – mole removal sports field	74.15
Business Stream – Sports Pavilion water charges	141.60

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Business Stream – Village Hall water charges	112.37
Business Stream – Appleton Road allotments water charges	153.45
Business Stream – Vernon House water charges	6.35
City of York Council - waste collection Village Hall	60.56
Andy Powell – Sensory Garden gate opening / closing 23/10 to 26/11	105.00
Sports Turf Services – Grass cuts to Ferry Lane sports field	134.40
Ainsty Garden Services – cricket grass cuts 14/7 to 3/11 & perimeter tidy	680.00
Cllr. Mrs Green – Expenses, ‘Happy to Chat’ bench sign & laminating pouches	19.99
Rebecca Clark – 6 months payment – Play Area gate	357.00
On-line payment total	6,588.98
Payment Total	<u>£6,943.07</u>

7.2 Income Receipts

Allotments – Late payments	38.00
Village Hall Booking – Bacs payment, Slimming World	65.00
Village Hall Management Committee – (61) Cheque from Let’s Dance	340.00
Income Total	<u>£443.00</u>

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green

9 Parish Council Young Person of the Year Award and Community Spirit Award

- 9.1 Committee Report

10 Pinfold

- 10.1 Committee Report – update Cllr. Mrs Gajewicz

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Mrs Gajewicz
- 11.2 Mosaic repairs – update Cllr. Mrs Gajewicz
- 11.3 Christmas Tree

12 Police Liaison

- 12.1 Ward Manager’s Report

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 Weekly Covid 19 updates from the City Council
- 13.3 Code of Conduct – further consultation by the Committee for Standards in Public Life (CSPL)
- 13.4 White Rose Updates
- 13.5 Training E-Bulletin 13 November

14 Highway Matters

- 14.1 None

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 Update on restructure of Local Government in York and North Yorkshire

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15.2 Others

15.2.1 OCA Y Newsletter - October 2020 – emailed to all 22/10

15.2.2 Offer of a £100 donation – Christmas lights at 54 Main Street

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting **Tuesday 19th January 2021 at 7.00pm.**

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19 Payments to Authorise **November 2020**

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Bank Account checked by